

Privacy Policy for 9jaWork

Last updated: October 20, 2026

This Privacy Policy explains how 9JAWork Limited ("we," "us," or "our") collects, uses, shares, and protects your personal information when you use 9jawork.com and the 9jaWork mobile application (together, "9jaWork"). By using 9jaWork, you agree to the practices described here.

1. Who We Are

9jaWork is operated by 9JAWork Limited, located at 10 Quarry Road, Kidot O Halls and Offices, Agbeloba, Abeokuta, Ogun State, Nigeria. For privacy questions, contact us at privacy@9jawork.com.

2. Information We Collect

Information you give us:

- Account details such as name, email address, phone number, and password
- Profile information, including work history, skills, education, and job preferences
- Employer or recruiter information, such as company name, role, and business details
- Content you upload, such as CVs, certificates, and profile photos
- Messages you send through the platform and communications with our support team

Information collected automatically:

- **Location data:** With your permission, we use your device's location to show you relevant job listings and to present the platform's region-specific experience. We collect location only while the app is open. We do not collect location in the background.
- Device information, such as device model, operating system, app version, and unique device identifiers
- Usage information, such as pages viewed, jobs searched, applications submitted, and features used
- Log data, including IP address, access times, and error reports

3. How We Use Your Information

We use your information to:

- Create and manage your account and verify your identity
- Match job seekers with relevant opportunities and connect them with employers, recruiters, and agencies
- Show region-appropriate content and listings based on your location
- Process applications and send related notifications
- Provide customer support and respond to your requests
- Improve, secure, and troubleshoot the platform
- Comply with legal obligations and prevent fraud or misuse

We do not sell your personal information.

4. How We Share Your Information

We share information only in the following circumstances:

- **With employers and recruiters:** When you apply for a job or make your profile visible to recruiters, the relevant information is shared with them.
- **With service providers:** We share data with trusted vendors who help us run the platform, such as hosting, analytics, authentication, messaging, and app distribution. They may only use the data to perform services for us.
- **For legal reasons:** We may disclose information when required by law, court order, or a government authority, or to protect the rights, safety, and property of 9JAWork Limited, our users, or others.
- **In a business transfer:** If we are involved in a merger, acquisition, or sale of assets, your information may be transferred, and we will notify you.

5. Your Choices and Controls

- **Location:** You can turn location access on or off in your device settings at any time. Some location-based features may stop working if you do.
- **Profile visibility:** You can control who can see your profile and CV in your account settings.
- **Notifications:** You can manage push notifications and emails in your settings or by unsubscribing from emails.
- **Access and correction:** You can review and update your information within your account.
- **Account deletion:** You can delete your account at any time from within the app or on the website at [link to deletion page or instructions]. Deleting your account removes your profile and personal data, except where we must keep certain records by law. You can also request deletion by emailing privacy@9jawork.com.

6. Data Retention

We keep your personal information for as long as your account is active or as needed to provide our services. When you delete your account, we delete or anonymize your personal data within [X days], except for records we must retain for legal, tax, or security reasons, which we keep for up to [X years].

7. Data Security

We use reasonable technical and organizational measures to protect your information, including encryption in transit, access controls, and secure hosting. No system is completely secure, so we cannot guarantee absolute security. If we become aware of a data breach that affects you, we will notify you and the relevant authorities as required by law.

8. Children's Privacy

9jaWork is not intended for anyone under 18. We do not knowingly collect personal information from children. If you believe a child has provided us with personal information, contact us at privacy@9jawork.com and we will delete it.

9. Your Rights Under Nigerian Law

Under the Nigeria Data Protection Act 2023, you have the right to access, correct, and request deletion of your personal data, to object to or restrict certain processing, to withdraw consent, and to lodge a complaint with the Nigeria Data Protection Commission. To exercise these rights, contact us at privacy@9jawork.com.

10. International Data Transfers

Your information may be stored or processed outside Nigeria by our service providers. Where this happens, we take steps to ensure your information receives an adequate level of protection, consistent with applicable law.

11. Changes to This Policy

We may update this Privacy Policy from time to time. We will notify you of material changes by posting the updated policy on this page and, where appropriate, through the app or by email. The "Last updated" date shows when the policy was last revised.

12. Contact Us

9JAWork Limited

10 Quarry Road, Kidot O Halls and Offices, Agbeloba, Abeokuta, Ogun State, Nigeria

Email: privacy@9jawork.com

Website: <https://9jawork.com>